

Lothian Valuation Joint Board

12 June 2023

Hybrid Meeting held in the Diamond Jubilee Room, City Chambers, High Street, Edinburgh and virtually by Microsoft Teams

Present:

City of Edinburgh Council – Councillors Beal (Vice-Convener), Flannery (substituting for Councillor Caldwell), Dalgleish, Glasgow, Jenkinson, McFarlane, Mitchell and Staniforth.

East Lothian Council – Councillor McFarlane.

Midlothian Council – Councillors Bowen and Russell.

West Lothian Council – Councillors Adamson, Boyle and Conn (Convener).

1 Minutes

Decision

To approve the minute of the Lothian Valuation Joint Board of 24 April 2023 as a correct record.

2 Appointment of Assessor and ERO

A recruitment exercise had been undertaken to permanently appoint an Assessor and Electoral Registration Officer.

Decision

To note the decision of the recruitment panel to appoint Michael Wilkie as the permanent Assessor and Electoral Registration Officer of the Lothian Valuation Joint Board.

3 Assessor's Progress Report to the Lothian Valuation Joint Board

A report provided members with an overview of the current service delivery, priorities, risks and future direction. This included updates on Electoral Registration Maintenance, Postal Votes/ Proxy Votes, Electoral Registration Engagement and Valuation Roll, Revaluation Update, Council Tax Maintenance, Hybrid Working, Governance, Continuous Improvement and the Accommodation Review.

Decision

To note the report.

4 Continual Improvement Programme

The Board's Transformation Programme had been re-branded as the Continuous Improvement programme reflecting the ongoing challenges faced by the organisation. The aim of the programme was to deliver a sustainable programme of continual improvement while managing budget challenges. A report provided information on the programme and sought approval for organisational changes which would support its delivery.

Decision

To approve the organisational re-structuring set out at Appendix 1 to the report.

5 Unaudited Annual Accounts 2022/23 and Treasury Management report 2022/23

The unaudited annual accounts were presented to the Board in accordance with the Local Authority Accounts (Scotland) Regulations 2014, which required that the Annual Accounts for the year 2022/23 be presented to the Board.

The annual treasury management report for 2022/23 was also presented.

Decision

- 1) To note the unaudited Annual Accounts for the year ended 31 March 2023.
- 2) To note the Audited Annual Accounts for 2022/23 would be presented to the Board on completion of the external audit.
- 3) To note the annual Treasury Management Report for 2022/23.